

Diet Programs Advisory Committee Meeting

Date: Friday, November 7th, 2025

Time: 12 to 1 pm

Place: 4082 Race Hall and Zoom

List The Members in Attendance: Vicky Detlefsen, Brian Dufour, Suzanne Escarsega, Carlos Murcia, Miriam Tchong, Merwyn Welch,

List The Members Attending as Proxy: None

List The Members Absent: Hannah Bennett, Jenna Camerilli, Gina Berry

List The Faculty, Staff and Administrators in Attendance: Jill Harrison, Jill Tarver, Heidi Weil, Rachel Smith

List The Invited Guests: Heather Casale

Was there a quorum Yes No

1. **Call to Order:** Meeting called to order at 12:23 pm.

2. **Welcome/Introductions**

3. **Approval of Minutes of Last Meeting** – M/S/P to approve as submitted.

4. **Announcements:** Vicky Detlefsen announced front porch are the non profit leader of Disney Institute. Vicky was also trying to figure out where a serv safe exam was offered. Merwyn offered some resources and they can take it at the Hilton in Santa Rosa.

5. **Public Comments:** None.

6. **Unfinished Business:** None.

a. Discussion Items: None.

7. **New Business/Discussion:** This is the first meeting without DTR program so reviewed program goals for the Dietary Manager program and the program requirements. Also discussed the new requirement of students who have 2+ years in foodservice can skip the internship classes in the program. Going through curriculum in the spring. Need resources for English as a second language students to increase enrollment of these students. Had a discussion about ideas for internships now that enrollment is growing. Miriam offered Kasier, Vicki suggested friend's house because of all the great patient interaction and Suzanne and Brian suggested Ceres and school foodservice. Also discussed the idea of an exam prep class since seems like it is a need in the area. Curriculum is slow due to tech changes but maybe soon. Heidi W still offering exam prep for our students.

8. **Updates:**

a. Industry Updates: None.

b. Department/Program updates: Increase in enrollment this year and now have 20-25 students in the program.

9. **Action Items:** Jill Harrison will continue to market the Dietary Manager program by updating the website and using the ANFP marketing toolkit. Possible Spring Open House.

10. **Next Steps/Comments/Wrap Up:** There was a short mention of revamp the date expiration system and maybe address that in the future.

11. **Adjournment:** 1:00 pm.