



## Law Enforcement Advisory Committee Meeting Minutes

October 3, 2023; Tuesday, 10:30 am

SRJC Public Safety Training Center

### **In attendance:**

Cpl. Nick Neisius                      Mill Valley  
Sgt. Rob Heilman                      Marin County SO

### **\*Proxy for Lt. Brad Kashack**

Sgt. Ronda Cordero                      San Rafael PD  
Capt. Ryan Corcoran                      Santa Rosa PD  
Chief Mike Raasch                      Sonoma County SO  
Lt. Kyle Eddleman                      Napa County SO  
Sasha D'Amico                      Novato PD  
Deputy Chief Brian Miller                      Petaluma PD  
Lisa Holton                      POST Rep

### **PSTC Staff**

Steven Potter, Associate Dean  
Charisse Arnold, Associate Dean  
Jeff Weaver, Coordinator  
Peggy Ruge, Administrative Assistant  
Donna Prak, Administrative Assistant

## Minutes

1031 Call to Order – Cpt. Ryan Corcoran

- Welcome and Introductions

1033 Approval of Minutes from May 2023 Meeting – Cpt. Ryan Corcoran

- Chief Mike Raasch makes motion
- Deputy Chief Brian Miller makes seconds
- All approve

1034 Announcements – All

- No announcements

1034 Public Comments- Cpt. Ryan Corcoran

- Deputy Chief Brian Miller inquired about the added curriculum and instructional hours POST has made to the Dispatch academy. The instructional hours have been increased from 120 hours (3 weeks) to 160 hours (4 weeks).
- Charisse will work with Lisa Holton and her dispatch team to have the updated course running in 2024
- Lisa Holton said that the additional hours for the dispatch course could be divided into two two-week courses. This academy does not need to be completed in a continuous month long.
- A follow-up question was asked if dispatchers would need to attend the dispatch academy within 6 months instead of the year from their date of hire.

1040 Unfinished Committee Business – Cpt. Ryan Corcoran/All

- None

1040 Basic Police Academy Overview and Update – Director Potter

- BPA 212 in session (44 recruits, 39 sponsored)
  - One recruit left due to injury
  - 43 sponsored recruits. 5 self-sponsored
- 2024 BPA snap-shot – will most likely seat three classes, similar to 2023, with seating caps as follows and dependent on agency need –
  - January – 45 seats
  - April – 30 seats
  - July – 45 seats
- Update to Curriculum – LD 14 (Officer Wellness)

- 12 hours added to 800-hour course, without going over our 20-week cap.
  - Director Potter is looking for subject matter experts and has assembled the curriculum team
- Discussion/Questions?
    - Director Potter mentioned that the high risk stop technique has not been implemented into teaching. He is waiting to hear back from the Chief advisory committee.

1050 In-Service Training Update and Overview – Director Arnold

- Charisse presented the remaining classes for 2023.
- She is working on finalizing the 2024 schedule of classes
- She informed agencies to contact her if they need classes
- The next ACO academy is scheduled for March

1100 Round Table – All

- Sasha asked how many seats were available for the January academy. Director Potter informed her that BPA had 30 seats available, and he would need to save 5 seats for self-sponsors.
- Lisa Holton announced that Napa Jr. College would not reopen their training center. Napa will notify POST by December if they intend to offer In-Service classes. Napa does not rely on college registration for funding. Therefore, there is no incentive for the college to offer In-Service classes.
- Napa does
- AB 355 – BPA will continue to hold the rifle training class after graduation. Since AB 355 only applies for sponsored recruits in the academy, it would not be feasible to offer this during their time in the academy.

**Next Meeting Date** – May 7, 2024 at 1030 hours.

- Location – still to be determined. However, we will look into SRPD or RPDPS.

Adjournment – Cpt. Ryan Corcoran