

Minutes of the Medical Assisting Advisory Committee Meeting

Time: 9:00am to 10:00am, **Date:** Friday, Dec 13, 2024 @ 9am

Place: ZOOM

Core Community Committee Members as shown on District approved 2023-2024 Career Technical Education (CTE) Advisory Committee Members List:

- Lisa Arciga - Siyan Clinical
- Jonathan Richards - Sutter Pacific Medical Foundation
- Judy Dittmer - Providence
- Carri Kapstrom – Kaiser

Core Community Members in Attendance:

- Wendy Morales (proxy for Lisa Arciga) - Siyan Clinical
- Marco Guzman - Sutter Pacific Medical Foundation
- Shannon Tinsley (proxy for Judy Dittmer) - Providence
- Carri Kapstrom – Kaiser

Other Community Members in Attendance: None

Absent: None

SRJC Faculty, Staff, and Administrators in Attendance:

- Kat Slusser (SRJC MA Program Coordinator)
- Mackenzie Galindo (SRJC Career Education Counselor)
- LauraLyn Larson (SRJC Internship Coordinator)
- Megan Rhodes (SRJC Job Developer)

Invited Guests in Attendance: None

Was there a quorum: Yes

- 1. Call to Order:** Kat Slusser - Opened the meeting at 9:02am
- 2. Welcome/Introductions:** All members, guests, and faculty introduced themselves
- 3. Approval of Minutes of Last Meeting:** All approve as submitted
- 4. Confirmation of Core Members, Committee Chair and updated contact information**
 - Committee Chair - Marco Guzman (Sutter) agrees to remain Chair
 - Committee members who agreed to remain as core members:
 - Marco Guzman for Sutter Pacific Medical Foundation (Chair)

- Shannon Tinsley for Providence
- Carri Kapstrom for Kaiser
- Lisa Arciga for Siyan Clinical

5. Public Comments

• Job Growth/Skills Needs –

- Marco (Sutter) –
 - Opening new primary/urgent care practice in Petaluma, needs MAs there. Would be looking to take externs in urgent care, has RNs/LVNs there that would be supportive and would be a good starting point.
 - Looking for EHR experience, POC testing, injections
 - Need for program accreditation = No need
 - Certification = No longer require MA certification
 - Phlebotomy = No need
- Shannon (Providence) –
 - High administrative demand on MAs because of the large patient load, AI, charting, etc.
 - Seeing some MAs working outside their scope of practice, so reiterating what they can and can't do while a student is valuable.
 - Still feels that the JC MA program is the best among all the programs in the area.
 - Urgent care hosts externs in Santa Rosa, opening a new urgent care in Rohnert Park in 2025.
 - Sending their MAs to ortho tech school to do casting
 - Sterile field is very important
 - Need for program accreditation = No need
 - Certification = Not required, but prefer National certification, but will also accept state CCBMA
 - Phlebotomy = Only done by MAs in 2 specialty clinics, but for the most part, no need
- Carri (Kaiser) –
 - Kaiser is trying to maximize the scope of practice of every staff member and clinician to allow them to do more, which includes letting MAs give injections/vaccines
 - MAs are starting to give fluoride varnish in peds, so this is a skill to think about adding in the program.
 - Always hiring MAs, always fluctuating
 - Need for program accreditation = No need
 - Certification = Not requiring MAs to be certified. Any certification is fine if the student has one.

- Phlebotomy = No current need for MAs to do Phleb, but now that LVNs are starting to do it, MAs may in the future.
- Wendy (Siyon Clinical) –
 - Need for MAs there is administrative only. Clinical skills are limited to vitals and weight.
 - Need for program accreditation = No need
 - Certification = Preferred but not required
 - Phlebotomy = No need

6. Unfinished Business:

- None

7. New Business:

- SRJC Health Sciences department had looked into buying EPIC playground software for students to train on, but EPIC does not sell their playground software to organizations that don't do direct, hands on patient care. Although students do get taught the fundamentals of EHR software in lecture, they currently don't have EPIC to learn with. A suggestion was to look into Cengage which provides a charting simulation.
- There is another MA program in Santa Rosa that is only 3 months, pros and cons. One big pro is that the JC program trains graduates to qualify to sit for the CCBMA exam (the only state exam which is recognized by the Medical Board of CA), the other program does not. Also, JC graduates hit the ground running because our program is one year long, with a 240 hour externship. The other program is only three months, and 160 hours of externship. JC students come out better trained clinically and professionally. A third pro for the JC program over others is that starting at the JC helps the student with the "bigger picture" for transferring their pre-req units, going onto a degree, etc.
- There is a third MA program in Rohnert Park that qualifies their students to sit for the AMCA (which is recognized by the Medical Board of CA) which they take at the end of the program and are certified as part of the program. In addition, they can also certify with the NCCT with this other program.
- There have been no significant changes to the JC MA program.
- This program will continue to be offered with the current curriculum, which is a combination of both clinical and administrative skills.
- The MA program currently takes 30 new students every Fall. They continue through Spring, then they are ready to start externship every Summer.
- MA has been doing more outreach to high school students, and working with the counselors to get students connected from high school into the MA program.
- MA program has also been doing some social media advertising.
- The current class has 15 students, and externship requests will come to clinical partners in March/April.

8. Discussion Items:

- None

9. Update From the Dean:

- None

9. Action Items:

- Next MA Advisory Board Meeting tentatively scheduled for Fri, May 16, 2025 from 9-10am on zoom.

10. Adjournment: Meeting was adjourned at 9:55am.