

Minutes of the Medical Assisting Advisory Committee Meeting

Time: 9:00am to 10:00am

Date: Friday, Dec 8, 2023 @ 9am

Place: ZOOM

Core Community Committee Members as shown on District approved 2023-2024 Career Technical Education (CTE) Advisory Committee Members List:

- Lisa Arciga - Siyan Clinical
- Jonathan Richards - Sutter Pacific Medical Foundation
- Judy Dittmer - St. Joseph Health/Providence
- Carri Kapstrom - Kaiser

Core Community Members in Attendance:

- Lisa Arciga - Siyan Clinical
- Jonathan Richards - Sutter Pacific Medical Foundation
- Judy Dittmer - St. Joseph Health/Providence
- Carri Kapstrom - Kaiser

Other Community Members in Attendance: None

Absent: None

SRJC Faculty, Staff, and Administrators in Attendance:

- Tammy Sakanashi, (SRJC Dean of Health Sciences)
- Kat Slusser (SRJC MA Program Coordinator)
- Ron Redmon (SRJC MA Instructor)
- Jessica Longoria (SRJC Counselor, MA Liaison)
- Rachel Smith (SRJC Workforce Programs)
- Ann Mansfield (SRJC Job Developer)
- Megan Rhodes (SRJC Job Developer)

Invited Guests in Attendance: None

Was there a quorum: Yes

- 1. Call to Order:** Kat Slusser - Opened the meeting at 9:05am
- 2. Welcome/Introductions:** All members, guests, and faculty introduced themselves
- 3. Approval of Minutes of Last Meeting:** All approve as submitted
- 4. Confirmation of Core Members, Committee Chair and updated contact information**
 - Committee Chair (Jonathan Richards) – agreed to remain Chair

- Committee members who agreed to remain as core members: Judy Dittmer/Shannon Tinsley for Providence; Jonathan Richards for Sutter Pacific Medical Foundation

5. Public Comments

- **Job Growth/Skills Needs –**

- Jonathan (Sutter) –
 - SRJC is Sutter’s primary pipeline for hiring MAs
 - No need for MAs to do phlebotomy.
 - Still hiring MAs without certification, and then they have a year to get certified through one of the four bodies they accept.
 - No current need for program accreditation
 - No phlebotomy requirement
 - Sutter has combined the MA role to do both admin and clinical
- Judy (Providence) –
 - Still currently have a high demand for hiring MAs, both admin and clinical, both in primary care and the specialty clinics.
 - Not requiring certification, but prefer it
 - They are now hiring some MAs that have phlebotomy skills, depending on the clinic, like urgent care and some team based care clinics
 - Tuition reimbursement is available for phlebotomy, but there is no “in house” phlebotomy training program.
 - Program accreditation is not required
- Carri (Kaiser) –
 - Always hiring, lot of turn over
 - Not requiring certification
 - No program accreditation required
 - Currently examining how to increase the skills MAs can do within their scope of practice (injections, etc)
- Lisa (Siyan Clinical) –
 - Not requiring certification
 - If the MA ends up working in the nasal esketamine department, then the MA would need to be certified
 - Mainly still need administrative MAs.
 - Intensive Outpatient Program (IOP) is up and running with research trials.
 - For the research trials, they are using clinical MAs to assist with those operations.

6. Unfinished Business:

- None

7. New Business:

- The MA program continues to roll on with no real changes to report. In the last few years, our program and curriculum recently went through a comprehensive and thorough re-alignment with what our clinical sites need.
- No major changes planned anytime soon.
- Our MA program takes 30 new students every year, so they start in the Fall semester, continue through Spring, then they are ready for externship in the Summer.
- We do recommend that our students prepare for and take the state certification exam, California Certifying Board for MAs (CCBMA), because it is more aligned with what our clinical partners tend to want in our students and is more aligned with California's Medical Board scope of practice.
- MA program is still currently not accredited, due to many factors.
- MA is currently doing more outreach to high school students, and working with the high school counselors to get students connected to entry to the MA program.
- SRJC is providing free tuition for the first two years, which is beneficial to the high school students.
- Our current cohort has 18 students with the hope that we have a few more next year with the outreach efforts.
- Tammy Sakanashi (Dean)

8. Discussion Items:

- Judy (Providence) asked if we are teaching ventro-gluteal injections. We do teach it in theory (in the book) but we do not have it as a hands-on competency. Providence is giving these frequently. We will consider adding this as a routine competency.
- Judy (Providence) said some other students in other programs do not know how to do manual BPs. We emphasized that we spend a lot of time on manual BPs.
- Jonathan (Sutter) seconded that they are seeing the same thing with new grads from other programs that cannot do manual BPs. He also said they are struggling with obtaining accurate pediatric heights and weights.
- Ann (SRJC Job Developer) brought up how to better connect with our local clinics to assist with helping to get students introduced to the MA role, especially Kaiser. Even with job fairs and networking, more needs to be done. Carri (Kaiser) will reach out to her interim DONCP to find out who the best contact is to facilitate this. Also it was suggested that the SRJC Job Development department add the HOPE center to their events and outreach.

9. Update From the Dean:

- SRJC has a new president, Dr. Angelica Garcia, who is very engaged with Health Sciences and is getting to know us better.
- Health Sciences is working on a new program from the Chancellors Office that sets up a pathway for high school students to get into health care careers. Students will take college courses during their high school bell schedule (“dual enrollment”) that prepares them to start health science programs immediately after high school graduation.

9. Action Items:

- Next MA Advisory Board Meeting tentatively scheduled for Fri, May 17, 2024 from 9-10am on zoom.

10. Adjournment: Meeting was adjourned at 10:04 am.