



**Santa Rosa Junior College  
Paralegal Advisory Meeting**

**9/12/24 4:45 p.m. to 5:45 p.m.**

<https://santarosa-edu.zoom.us/j/82962083811>

**Minutes**

**Members Present:** Elizabeth Shelley, Rebecca Slay

**Guests and SRJC Present:** Roseanne Powell, Lauralynn Larsen, Brad Davis, Rachel Smith, Roy Gattinella, Kris Dalby

**Quorum Established:** Yes

**Program Update:** Enrollment is good, down a bit from last semester. The new Paralegal certificate was discussed, the committee stressed that MSWord and Business English were essential. Lauralyn discussed the need for internship placements for students. Marin Courts often have these.

**Spring Completer Ceremony:** Potential date is 5/16/24 at the law library.

**Other Business**

New Intellectual Property Elective – Fall 2025

Follow up with Rebecca on SCBA Inquiry Regarding Internships: Bar Association will send out a blurb to member ship regarding internships. Lauralyn was asked to right a blurb, about 4 sentences for them to send. Subject could be “elements of an ideal internship.”

**New Business:** Rosie to recruit a BAR member for the committee. BAR is working on a scholarship for SJRC paralegal students. Our articulation officer will be researching articulation agreements with CSU Chico for paralegal classes.

**Schedule Spring 25 meeting:** 2-27-25 4:45 p.m.