

Agenda Pharmacy Technician Advisory Committee

Date: May 8, 2025

Time: 6:30pm-7:30pm

Place: William Race Building, 3rd Floor, Conference Room # 4061 Santa Rosa Campus or Zoom

<https://santarosa-edu.zoom.us/j/84890727813?from=addon>

Meeting ID: 848 9072 7813

List:

Members in Attendance:

Members Attending as Proxy:

Members Absence:

Invited Guest:

Faculty, Staff and Administrators in Attendance:

Was there a quorum: Yes or No

1. Call to Order:
2. Welcome/Introductions:
 - Introductions: Name, Title, and Organization.
3. Approval of Minutes of Last Meeting - Previous minutes from 11/7/2024.
4. Announcements:
 - Strong Workforce Grant & CTEA/ equipment update- Unit dose Machine is up and running. Pyxis is almost ready.
 - PTCB Pass Rates for 2010 to 2025 @91.6%, 2020 (7/9)- 78%, 2021(4/5)-80%, 2022(3/3)-100%, 2023 N/A, 2024@(3/3) -100%, 2025@(3/3) 100% (two additional students)
 - We will only get results if three or more individuals associate and take the exam.
5. Public Comments:
6. Unfinished Business:

ASHP accreditation preparation Committee has been formed. Met on 02/20/2025.

Created short term goal to prepare for ASHP accreditation (proposing November of 2025) and increase current enrollment by 50% (from 16 to 20 student graduates). Long term goal is getting enrollment to the 2008 era (about 40 to 50 student average per semester).
7. New Business/Discussion:

Textbooks- Received grant for 30 sets PTCB review textbooks for students that are in the program classes.

Working on transitioning to Zero textbook cost for students.

Supplies- Looking for additional funding or donations for single use items (Syringes, needles, vials, and IV bags and tubing)

Received miscellaneous supplies (for the hospital course)from Memorial, Sutter, and Kaiser facilities (Thank you!)

Donations status- Looking into donations opportunities

- Discuss current status of students.

15 students (taking all five courses) and are doing externships sites- CVS, Kaiser, Omnicare, Sonoma Valley Hospital.-Sutter has opened up again.

- Externship site hour recommendation- 60 to 80. Only issues are site availability.

Department/Program Updates: Hired two associates to teach this spring, Three associates in the Fall

- Enrollment- Looking at 15 graduates for May of 2025. Enrollment range is 14 to 32 for the current five classes this fall semester.
- Marketing- collaborating with High Schools, Stephanie presented at two schools, Jesus presented in two Health career courses, Hugo and Stephanie participated in events here on campus (Shadow Day and mentor night)

9. Action Items:

ASHP accreditation preparation

10. Next Steps/Comments/Wrap Up: The next Pharmacy Technician Advisory Committee meeting will be held on **11/06/2025, Thursday at 6:30pm?**

11. Adjournment: