

# Pharmacy Technician Advisory Committee Agenda

November 6, 2025

Time: 6:30-7:30 pm

Place: William Race Building, 3<sup>rd</sup> Floor, Conference Room 4061 (Santa Rosa Campus) or zoom (<https://santarosa-edu.zoom.us/j/84286943612?from=addon>) Meeting ID: 842 8694

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<b>List</b>	
<b>Members in Attendance</b>	Daneh Tabor, Ryan Sullivan, Michael Jason Strasser, Jan Sully
<b>Members absent</b>	Brent Bjerke, Thernell Anderson
<b>Members attending as proxy</b>	
<b>Invited Guests</b>	James Sweeney, Martha Fijalkowski
<b>Faculty, staff, and administrators in attendance</b>	Stephine Golik, Aiko Tompkins, Jesus Nieto
<b>Was quorum met?</b>	Yes
<b>Call to order</b>	6:35 pm
<b>Adjournment</b>	7:32 pm

## Today's Agenda

<b>Welcome and Introductions</b>	<ul style="list-style-type: none"> <li>All in attendance- Name, title, organization</li> </ul>
<b>Approval or Minutes of last meeting</b>	<ul style="list-style-type: none"> <li>Approved (Stephine motions to approve, Jason second)</li> <li>Last meeting date: 5/8/25</li> </ul>
<b>Public Comments</b>	<ul style="list-style-type: none"> <li>None</li> </ul>
<b>Unfinished Business</b>	<ul style="list-style-type: none"> <li>ASHP accreditation preparation committee formed, met 2/20/25</li> <li><i>Created short term goal to prepare for ASHP (proposal due Nov 2025), increase current enrollment by 50% (from 16 to 20 graduates)</i></li> <li><i>Long term goal – getting enrollment to 2008 era (~40-50 students on average per semester)</i></li> </ul>
<b>Announcements</b>	
<b>Strong Workforce Grant &amp; CTEA</b>	
<b>Unit Dose Machine/Pyxis</b>	<ul style="list-style-type: none"> <li>Up and running</li> <li>Students learning to add medication, unit dose machine. Hope to have them pass audit in Spring 2026</li> <li>Pyxis moving to 2<sup>nd</sup> floor nursing lab. Collaboration with nursing program to have fully functional “hospital unit”</li> </ul>

<b>PTCB Vouchers</b>	<ul style="list-style-type: none"> <li>• Students can take test 2 months before graduation</li> <li>• Cost: \$129</li> <li>• Requested 18 vouchers for this year (one-time voucher)</li> <li>• CA requirements <ul style="list-style-type: none"> <li>○ CA BOP Pharmacy Tech license</li> <li>○ PTCB (optional for some positions)</li> </ul> </li> <li>• Costco and Walmart require PTCB</li> <li>• KP pays for PTCB, not required for employment</li> </ul>
<b>PTCB Pass Rates</b>	<ul style="list-style-type: none"> <li>• Only get results if 3+ students take exam <ul style="list-style-type: none"> <li>○ If students use PTCB voucher, can see if pass/fail</li> </ul> </li> <li>• From 2020-2025, 32 exams administered, 26 passed</li> <li>• Pass rate 81% (national avg 69%)</li> <li>• 2025 7 students passed, 3 failed (70% pass rate)</li> <li>• SRJC student's above national average</li> <li>• Spring 2025, changed PTCB book. Asking students to work on learning brand/generic</li> <li>• PTCB mock tests. Get access to more tests?</li> <li>• Voucher- can't get pre-PTCB as it's not required for the exam</li> <li>• SRJC monitoring metrics</li> </ul>
<b>ASHP Accreditation Prep</b>	<ul style="list-style-type: none"> <li>• Increase enrollment by 50% (from 16 to 20 student graduates)</li> <li>• Long term goal: enroll 40 to 50 students per semester</li> <li>• Insight from other program on how to fill out ASHP forms</li> <li>• ASHP accreditation. January 2026, will vote on accreditation standards to combine entry and advanced level</li> <li>• ASHP requirement- create application 300-word essay to screen students</li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• In progress transition to ZTC or low cost for students <ul style="list-style-type: none"> <li>○ Low cost is \$50 or less for books per course</li> </ul> </li> <li>• Considering writing books for pharmacy tech program</li> <li>• Lab book, charge \$20. Money to go towards supplies not covered by grant funding</li> <li>• Asking for \$30,000 grant (to last 5-6 years) to go towards supplies</li> <li>• Question- ask local hospitals if able to donate funds/books <ul style="list-style-type: none"> <li>○ Ask KP and Sutter. Submit request for KP by December (review is in January)</li> </ul> </li> </ul>
<b>Student Updates</b>	<ul style="list-style-type: none"> <li>• 16 students taking all 5 courses</li> <li>• Extern sites: CVS, KP San Rafael, Safeway, Walgreens, Cardinal Health <ul style="list-style-type: none"> <li>○ Consider placing students earlier</li> <li>○ Have students prereqs before semester starts (one student has not completed reqs yet). Drug test, background check, etc.</li> </ul> </li> <li>• Establishing a new strategy for hospital rotation. Start students in December</li> <li>• KP can take inpatient and oncology dept.</li> <li>• Will reach out to Sebastopol pharmacy for placement</li> <li>• Anticipate 16 students for hospital rotation</li> </ul>

<b>Department Updates</b>	<ul style="list-style-type: none"> <li>• Offering math course in Spring 2026 (Aiko will be teaching) <ul style="list-style-type: none"> <li>○ Sending message out to health sciences staff to encourage enrollment</li> <li>○ Students at different math levels. Considering math class ‘bootcamp’ during summer or pass/fail math course. <ul style="list-style-type: none"> <li>▪ Speak with Tammy about 2-4 week boot camp (math for healthcare professionals?)</li> </ul> </li> <li>○ Aiko- for spring 2026, quiz on first day, basic math questions. Consider more assignments depending on math level</li> </ul> </li> </ul>
<b>Enrollment and Graduation</b>	<p>Fall enrollment to date:</p> <ul style="list-style-type: none"> <li>• PHT102 – 22 students</li> <li>• PHT 103 – 22 students</li> <li>• PHT150 – 22 students</li> <li>• PHT152 – 17 students</li> <li>• PHT154 – 16 students</li> </ul>
<b>Marketing</b>	<ul style="list-style-type: none"> <li>• Working with MESA program to create and collaborate with pharmacy students <ul style="list-style-type: none"> <li>○ Some students want to be pharmacists</li> <li>○ Pharmacy technician club to get funding for sashes</li> </ul> </li> <li>• Marketing- high school counselor conference tabling, shadow day <ul style="list-style-type: none"> <li>○ Jesus: late Sept, spoke with counselors at High School Counselor conference, will be speaking to Piner HS</li> </ul> </li> <li>• HS has to ask for pharmacy presentation (Windsor HS, Cardinal Newman, MCHS, Montgomery HS, Sonoma Day School)</li> <li>• Stepynie has ongoing zoom presentations with Rancho Cotati</li> </ul>
<b>Upcoming Meeting Dates</b>	<ul style="list-style-type: none"> <li>• Next Advisory meeting: Thursday, 5/7/26 at 6:30 pm</li> <li>• ASHP accreditation meeting: <b>TBD</b></li> </ul>
<b>Action items</b>	<ul style="list-style-type: none"> <li>• ASHP Accreditation preparation- anticipate completion December 2025</li> </ul>