

Minutes Pharmacy Technician Advisory Committee

Date: Nov 7, 2024

Time: 6:30pm-7:30pm

Place: William Race Building, 3rd Floor, Conference Room # 4061 Santa Rosa Campus or Zoom

<https://santarosa-edu.zoom.us/j/87824585378?from=addon>

Meeting ID: 878 2458 5378

List: Hugo Aguilar, Thernell Anderson, Britnay Norton, Jason Strasser, Ryan Sullivan, Jan Sully.

Members in Attendance:

Members Attending as Proxy: Jason Strasser (For Daniel Perez)

Members Absence: Daneh Tabor

Invited Guest: Siena

Faculty, Staff and Administrators in Attendance: Tammy Sakanashi, Jesus Nieto

Was there a quorum: **Yes** or No

1. Call to Order: 6:33 pm
2. Welcome/Introductions:
 - Introductions: Name, Title, and Organization.
3. Approval of Minutes of Last Meeting - Previous minutes from 05/9/2024. Hugo motions to approve, Jan seconded. Motion passes.
4. Announcements:
 - Strong Workforce Grant & CTEA/ equipment update-
Unit dose Machine is up and running. Pyxis is almost ready.
 - PTCB Pass Rates for 2019 to 2024 @93.75%, 2020- 95%, 2021-80%, 2022-100%,
2024 -100%
Three students have taken exam. Reaching out to the other to encourage to take the exam.
 - We will only get results if three or more individuals associate and take the exam.
5. Public Comments:
6. Unfinished Business:

ASHP accreditation preparation proposal. Created short term goal to prepare for ASHP accreditation (proposing November of 2025) and increase current enrollment by 50% (from 16 to 20 student graduates). Long term goal is getting enrollment to the 2008 era (about 40 to 50 student average per semester).
7. New Business/Discussion:

Textbooks- Received grant for 30 sets textbooks for students that are in the program classes.

Supplies- Looking for additional funding or donations for single use items (Syringes, needles, vials, and IV bags and tubing)

Received miscellaneous supplies (for the hospital course)from Memorial, Sutter, and Kaiser facilities (Thank you!)

- Discuss current status of students.

16 students (taking all five courses) and are doing externships sites- CVS, Kaiser, Omnicare, Sonoma Valley Hospital.

- Externship site hour recommendation- 60 to 80. Only issues are site availability.

Department/Program Updates: Looking to hire associate faculty for the spring.

- Enrollment- Looking at 12 graduates for May of 2025. Enrollment range is 12 to 21 for the current five classes this fall semester.
- Marketing- collaborating with High Schools on presenting the program, one advisor asked to look at working with high schools that promote healthcare career opportunities (that are known for this).

9. Action Items:

ASHP accreditation preparation meeting on 02/20/25 at 6:30 to work on this task. Most individuals agreed to meet to work on this task.

10. Next Steps/Comments/Wrap Up: The next Pharmacy Technician Advisory Committee meeting will be held on 05/08/2025, Thursday at 6:30pm

11. Adjournment: 7:35pm