

Agenda Pharmacy Technician Advisory Committee

Date: Nov 8, 2023

Time: 6:30pm-7:30pm

Place: William Race Building, 3rd Floor, Conference Room # 4061 Santa Rosa Campus or Zoom

<https://santarosa-edu.zoom.us/j/86068277395?from=addon>

Meeting ID: 860 6827 7395

List:

Members in Attendance: Bao Ly, Hugo Aguilar, Marta Fijalkowski, Jan Sully, Brittany Norton, Carolyn Dam.

Members Attending as Proxy: N/A

Members Absence: Daniel Perez, Daneh Tabor, Arunesh Narayan, Melinda Marquez

Invited Guest: N/A

Faculty, Staff and Administrators in Attendance: Tammy Sakanashi, Jesus Nieto,

Was there a quorum: **Yes** or No

1. Call to Order: 6:38pm
2. Welcome/Introductions:
 - Introductions: Name, Title, and Organization.
3. Approval of Minutes of Last Meeting - Previous minutes from 05/17/2023 motioned and approved. Jan and Martha.
4. Announcements:
 - Strong Workforce Grant & CTEA-Perkins grant approved, waiting for supplies to come. Software in process
 - PTCB Pass Rates for 2019 to 2023 @93.75%, 2020- 95%, 2021-80%, 2022-100%, will only get results if three or more individuals associate and take the exam.
5. Public Comments: Need more professionalism in the field and asking that we include this in the program. Organizations have seen the lack of Professionalism over the past few years. Reduce cell phone usage when working.
6. Unfinished Business:
7. New Business/Discussion:
 - Discuss status of students and externships sites
 - Externship site hour recommendation- Recommendation to increase Pharm 154A to 80 hours for externship

- Current Externship hours for retail setting are 167 hours and 40 hours for hospital setting.

8. Updates:

Department/Program Updates:

- Enrollment- Looking at 12 graduates for May of 2024. Enrollment range is 12 to 21 for the current five classes this fall semester.
- Marketing- current plan is to outreach once a month. Working on workshop for EOPS- students that are undecided in majors or programs for the spring.

9. Action Items:

- Send out SharePoint link with documents.
- Send out Survey to get interest to create the ASHP committee to contribute to the accreditation for the SRJC program.

10. Next Steps/Comments/Wrap Up:

11. Adjournment: 7:12pm

The next Pharmacy Technician Advisory Committee meeting will be on 05/08/2024.